

FLOAT REGISTRATION, RULES AND REGULATIONS

2019 Kiwanis Owen Sound 74th Santa Claus Parade Saturday November 16th, 2019 10am Registration Deadline: November 8, 2019

The Kiwanis Owen Sound Santa Claus Parade theme of 2019 celebrates “It’s a Musical Christmas. We encourage floats to creatively express a this year’s theme! Give our parade goers a Christmas experience true to time through music, authentic costume, customs, and decoration! All types of entries are encouraged - Floats, Bands, Characters, Dance Troupes and even your animal acts (Parade “broken” of course)!”

History of the Parade:

Over half a century ago, Adamae Brown, a resident of Owen Sound, suggested the idea of a “miniature” Santa Claus parade, modelled on Toronto's famous parade, but right here in Owen Sound. Since her husband, J. Irvine Brown, was a staunch Kiwanian, he brought the idea to the club, as they were looking for a project to repay the community for their support. And so the Kiwanis Santa Claus Parade was born.

Parade Entry Submission Form & Fees

- Please ensure you ACCURATELY describe your float entry for LENGTH and MUSIC. This will effect where your entry will be positioned in relation to other entries. YOU WILL ONLY BE ALLOCATED THE LENGTH SPECIFIED ON YOUR ENTRY FORM. Additional space for added vehicles, etc. CANNOT be accommodated after registration is closed.

Please refer to the Entry Form for current fees. Fees can be made by making the cheque payable to: **Kiwanis Club of Owen Sound.**

- Not for Profit, Schools, Religious and Cultural entries are no charge
- Ensure that Rogers T.V. permission and Entry Form is signed and dated.
- Download our handy Parade Entry Checklist. It will help you organize your entry and get it in place, on time.
- All entries must submit a written description of the float or entry by November 17, 2018. This should describe, in detail, the construction of the float and the background of the entry. This will be used primarily by the television commentators and will be heard by thousands of TV viewers in re-broadcasts of the Parade throughout November and December.

PLEASE DELIVER, EMAIL OR FAX YOUR FORM TO:

Parade Chair: Andrew Drury,

945 3rd Ave. East, Unit 5B Owen Sound, ON , ON N4K 2K8

Phone: 519-372-1850 **Fax:** 519-372-1602

Email: andrew@drurylaw.ca

Insurance and Liability

- Each unit must provide its own insurance coverage and agrees, by participating, to hold the Kiwanis Owen Sound Santa Claus Parade, The Kiwanis Club and the Corporation of the City of Owen Sound free of liability for any accident or injury caused by or involving a unit and its vehicles or people.

Float Safety

- All vehicles and floats shall be inspected for SAFETY and DECORATION prior to entry into the Marshalling area. If the entry does not meet safety standards, participation in the parade will be denied.
- The driver must have clear vision ahead and to the sides.

- In the event of emergency, the driver and all personnel on the floats must be able to get off the floats immediately.
- Floats must be safe. There will be no sharp edges or protruding nails.
- Railings or handlebars must be provided for all riders who are standing. All children must be sitting.
- All drivers must be licensed to drive the vehicles they are operating.
- Generator and/or vehicle exhaust pipes must extend beyond the decorations.
- All powered equipment shall be CSA/UL approved and in good working condition. Extinguishers (ABC 10 lb. capacity minimum), safety chain and safety hitch chain are required on applicable floats.
- Towing vehicles must be in good mechanical condition and be properly serviced.
- NO OPEN FLAMES ARE ALLOWED.

Float or Entry Construction:

- All floats and parade entries must be decorated!!
- There shall be only ONE SANTA CLAUS and he will ride on the (official) Kiwanis Owen Sound Santa Float. Santa will appear on the Kiwanis float at the end of the parade.
- Each entry is responsible for its own material and services.
- All entries must be decorated to parade standards.
- If the float is self-propelled, the minimum length will be ten (10) feet. If a truck or tractor draws the float, the cab must be decorated. Entries should be no higher than 12 feet from the base.
- Any animals must be parade broken and proof of cleanup crew must be provided prior to the parade.

Helpful Tips on How to Build a Float

Never built a float before or looking for fresh ideas?

Click on these helpful links below for how to instructions on how to build a float on a budget from small to large, using all different types of trailers and vehicles. Most of the materials suggested on this page can be purchased locally through craft supply stores, department stores, dollar stores and costume/decorating stores.

<http://www.bc-girlguides.org/wp-content/uploads/Float-Construction.pdf>
<http://paradefloats.wordpress.com/2007/06/08/parade-float-building-basics/>
http://www.ehow.com/how_4431424_build-parade-float.html
http://www.golfcartparade.com/how_to_build_floats.pdf
<http://www.valleydecorating.com/howto.html>

Parade Day Conduct

- All entries must be decorated to parade standards.
- All vehicles and floats shall be inspected for SAFETY and DECORATION prior to entry into the Marshalling area. If the entry does not meet safety standards, participation in the parade will be denied.
- All entries must conduct themselves in an orderly fashion. Marchers must walk behind the entry – NOT IN FRONT OF IT.
- All participants must be dressed in parade theme attire.
- There will be NO STOPPING during the parade once it is underway. Marchers must be aware that stopping or slowing down to perform along the parade route seriously affects the spacing and consistency of the parade. Any marchers causing the parade to stop will be taken out IMMEDIATELY! Once a pace has been set, the minimum/maximum distance between entrants will be 50' and 100' unless otherwise advised.

- PARTICIPANTS ARE NOT ALLOWED TO THROW ANTHING ALONG THE PARADE ROUTE. No candy or other “give-aways” to be thrown from the parade entry. If any entry does throw things from the float, the Marshalls have the authority to pull the entry from the parade on the spot.
- No flyers or any advertising to be handed out along the route.

NOTE: REFUSAL TO FOLLOW THE DIRECTION OF PARADE OFFICIALS WILL RESULT IN THE IMMEDIATE EXPULSION OF THE OFFENDING UNIT FROM THE PARADE.

Getting to the Marshalling Area

- Parade entries should come into the line-up area using the entrance to 2nd Avenue East through the entrance off 3rd Avenue East, (at the Harry Lumley Bayshore Community Centre)
- Your pre-assigned float position number will be posted on the west side of the street, on the telephone pole. In the event of a problem, please call the Parade Line – Up Marshall on their cell who will assist you.

NOTE: Any entries who have NOT pre-registered WILL NOT be permitted into the parade.

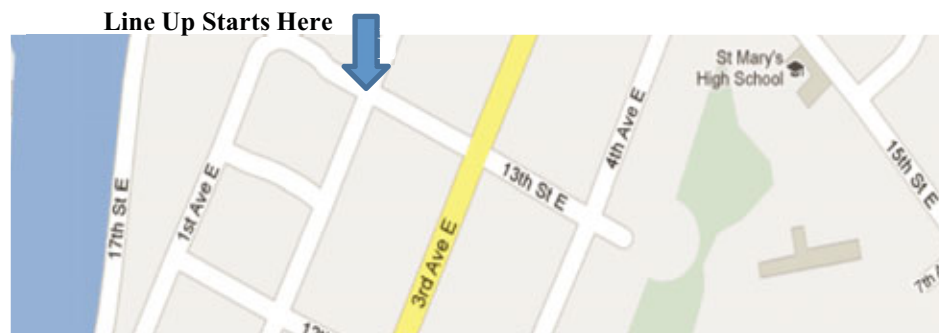
- The parade will formally start moving out onto 2nd Avenue East at 10 a.m. sharp! The formal end of the parade is when all entries have come off the route into the disbanding area along 3rd Avenue East, past 8th Street.
- If a float/vehicle breaks down, move it to the side of the road. There will be a vehicle available to assist if necessary. A marshal can reach it by radio.
- The map shows the location of the sections, the marshalling area, parade route, and disbanding area. Note: that the parade route makes a full loop; you will end up back where you started. Click here for the map.
- The Parade will proceed south along 2nd Ave. E. to 8th St. E. and then east to 3rd Ave. E. and then north on 3rd Ave. E. then to 9th St. and 3rd Ave. E.
- The parade will make a complete loop, with your float ending up where it began.

Parking in the Marshalling Area

There will be no vehicular traffic within the marshalling area other than the actual floats. Car-pool close to the area; walk-in your float participants! After unloading, vehicles should continue directly to parking in nearby lots to wait for the parade to finish. Note: Please respect the wishes of private parking lots & property owners.

Float Line Up

Your entry will be pre-assigned a number which will also appear on the telephone pole closest to your starting position. Parade Line Up will begin at 9:00 a.m. sharp at your pre-assigned position. Line up starts from 2nd Avenue and 13th Street through to the Bayshore



Community Centre. A representative from Kiwanis will call your contact person before the parade to provide your line information. A Line Up Parade Marshall will be available by cell phone day of the parade. They will be stationed in the LCBO Parking Lot and easily identified by the florescent green vest and Kiwanis Logo.

The parade will proceed south along 2nd Ave. E. to 8th St. E. and then east to 3rd Ave. E. and then north on 3rd Ave. E. then to 9th St. and 3rd Ave. E. **Note: Santa Will Finish The Parade And Proceed To The Owen Sound DIA office at 854 2nd Ave. E. where he and his elves will greet the children.**



KIWANIS OWEN SOUND SANTA CLAUS PARADE ENTRY JUDGING FORM

| CATEGORY | CATEGORY MEANING | PRIZES AWARDED | Choice* (X) |
|------------------------------|--|-------------------|-------------|
| BEST OVERALL | Highest combined score of any entry, all categories are considered | One prize - \$200 | |
| BEST "GREEN" FLOAT | GREEN FLOAT – ALL FLOATS ARE TO BE CONSIDERED FOR THIS CATEGORY The criteria for this judging this entry will be how it is propelled - little or no use of fossil fuels for propulsion use of recycled, reclaimed or re-purposed materials in its construction promoting a "green" theme (i.e. energy conservation, recycling, renewable energy) keeping within the theme of Christmas Roots. | One prize - \$100 | |
| BEST YOUTH FLOAT | All youth floats including sports, youth organizations, clubs etc. This category excludes school floats. | One Prize - \$100 | |
| BEST FAITH BASED FLOAT | Any faith based religious schools, youth groups or organization who choose this category | One Prize - \$100 | |
| BEST COMMUNITY SERVICE FLOAT | Best float for any organization (profit or not for profit) that promotes the health, wellness, safety and community spirit of its citizens | One Prize - \$100 | |
| BEST HIGH SCHOOL FLOAT | Best overall score for a High School or Intermediate School | One Prize - \$100 | |
| BEST JUNIOR SCHOOL FLOAT | Best overall score for a Junior, Public, Private School or Daycare | One Prize - \$100 | |
| BEST CHARACTER ENTRY | Best overall character in costume and entertaining | One Prize - \$50 | |
| BEST DANCE ENTRY | Best overall dance performance based on costume, energy, consistency, participation of members. This includes Twirlers, Gymnastics and Dance (all genre) | One Price \$100 | |
| BEST MUSICAL ENTRY | Best overall live music performance based on theme (music selection) consistency, energy, and costume. All entries with live music are considered of all genres, including vocal, instrumental, percussion. Note: EXCLUDES PAID PERFORMERS | One Prize - \$100 | |
| HONOURABLE MENTION | Discretionary Award given for an outstanding entry that does not fall within existing award categories or is otherwise deemed worthy of recognition by the Judging Panel. | One Prize - \$100 | |
| BEST COMMERCIAL ENTRY | Best Commercial Entry with Float | One Prize - \$100 | |

***Note: Categories selected are for consideration only; all decisions made by the judges are final.**

JUDGING CONSIDERATIONS

- All entries are primarily considered based on relevance to this year's theme, "It's a Musical Christmas"
- Other considerations are:
 - MUSIC: Live, Tape, Choir, Band, etc.
 - QUALITY: Construction, props, costume, accessories, crowd interaction, spirit
 - UNIQUENESS: Is it different, unexpected, creative, and culturally significant